

Contactless delivery & drop-off permission

For business customers as well



Information

By issuing a drop-off permission, you enable us to deliver your parcel without confirmation of receipt. All you have to do is inform us about your desired drop-off location - for example in the garage or on the patio. The address given has to match the recipient's address.

It's as easy as that:

1. Please fill in the form completely and sign it.
2. Attach the form clearly visible to the house/apartment door/doorbell. For a permanent drop-off permission: Please give the form to the driver or send it via e-mail.

Important: It's impossible to obtain a drop-off permission if your shipper has booked one of these services: AdresseeOnlyService, CashService, ExchangeService, Pick&ReturnService, Pick&ShipService, HazardousGoodsService, LimitedQuantitiesServices.

Issuing a drop-off permission

I hereby authorize GLS to drop off parcels which are addressed to me without confirmation of receipt. By leaving parcels at the specified location, I assume liability for these parcels. I acknowledge that I accept and agree to the GLS Austria data protection conditions (available at gls-group.eu/AT/en/data-protection/). GLS's liability for damage/loss of parcels ends when the parcel is left at the agreed location.



General drop-off permission for all parcels

General drop-off permission for all parcels addressed to me until further notice. Please send the completed and signed (or digitally signed) form to abstellerlaubnis@gls-austria.com.

TIP: With a GLS One account you can manage your drop-off permission online.



One-time drop-off permission

One-time drop-off permission for the following parcel(s):

Parcel number: _____

Parcel number: _____

Parcel number: _____

Parcel number: _____

Please provide us with important informations here - applies only once for the specified parcel number(s)

Name of recipient: _____

Company: _____

Street number _____

Postal code city: _____

Desired drop-off location – please describe in detail! (The drop-off location must be freely accessible.)

Place: _____ Date: _____ Signature of recipient: _____